Build a Project Schedule

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| **Task Name** | **Predecessor** | **Duration** | **Start** | **Finish** | **resources** |
| Identify new office space | n/a | 1 week | 8/07/16 | 8/14/16 | budget |
| Negotiate and sign lease | Identify new office space | 1 week | 8/14/21 | 8/21/16 | Budget  Korea/HR approval |
| Select new internet provider | Identify new office | 3 days | Concurrently with identify new office space | 8/25/16 | Korea/HR support  budget |
| Space remodel  (in 2 stages) | Sign lease | 1 week-4 months | 8/21/16 | 9/1/16  12/24/16 (stage 2) | Painters  Architect...  Remodel supplies  tools |
| Power existing furniture | Existing furniture assembly | 1 day | 9/5/16 | 9/6/16 | Budget  Electrician availability |
| Electrical improvements | remodel | 1 day | Concurrently with previous | 9/6/16 | Budget  Electrician availability  Building approval |
| Select vendors for new furniture | Power existing furniture | 1 week | 9/7/16 | 9/15/16 | HR assistance |
| Purchase new furniture | Select and register new vendors | Ongoing  1 Quarter + | 9/7/16 | 9/21/16 - 1/15/17 | Korea approval  HR support  budget |
| Assemble new furniture | Purchase new furniture | 2-3 days | 10/01/16 - 1/19/16 | 10/03/16 - 1/22/17 | Budget  Korea approval  availability |
| Electrical improvements and core drills | Assemble new furniture | 1 week | 12/22/16 | 12/31/16 | Budget  Korea approval  Building approval  Electrician availability |
| Hire new team members | Purchase IT and office assets/supplies | Ongoing, as needed | 9/15/16 | 4/15/17 | HR assistance Korea approval  budget |
| Select new interns | Purchase IT and office assets/supplies | 1 week | 9/15/16 | 9/21/16 | Korea approval  HR support  budget |
| Prep marketing/presentation materials  Prep office space | Hire new team members | 1 week | 11/17/16 | 11/23/16 | Team support  HR support  Korea approval |
| Host meetup | Prep marketing/presentational materials and office space | 1 day | 11/24/16 | 11/24/16 | Team support  Building management support  HR support |
| Attend conference | Prep marketing/presentational materials | 1 day | 12/07/16 | 12/10/16 | Team support  HR support  Korea approval |
| Purchase supplies and arrange accommodations |  | 1 week | 1/10/17 | 1/17/17 | Vendor support  HR  building management support |
| Exchange engineer arrival | Purchase supplies and arrange accommodations | 1 day | 1/23/17 | 1/23/17 | Team and HR support |
| Show exchange engineers around the city | Exchange engineer arrival | 1-2 days | 1/23/17 | 1/25/17 | Team support |
| Expand scope of new project/start new project | Exchange engineer arrival | 5 days | 2/1/17 | 2/5/17 | Korea Approval  Client Support  Team support |
| Hire new employees | Expand scope of projects/start new projects | ongoing | 2/1/17 | 4/15/17 | Korea approval  HR support |